

**PLANNING COMMISSION  
MEETING  
JANUARY 5, 2016**

**Call to Order**

The Chairman called the meeting to order at 6:38 pm. at the Delaware Township Building located at 116 Wilson Hill Rd, Dingmans Ferry.

**Pledge of Allegiance**

**ROLL CALL**

**Present:** F. Byrne, D. Bukaj, L. Glamann, S. Franks, R. Hough, Solicitor Farley, John Tresslar-Township Engineer and Catherine Bram-Planning Commission Secretary

**Absent:** None

**MINUTES**

**Motion to approve** the minutes from December 1, 2015 was made by D. Bukaj and second by R. Hough. With no further discussion the motion was approved unanimously.

**OLD BUSINESS**

*\*Note-Crowell and their Engineer Bue-Morris did not attend this meeting.*

**Crowell**-Jon Tresslar, Township Engineer, discussed a letter that he received from the property owners looking for advice on how to get a variance in regards to improving their section of Nyce Rd. like the Township ordinance requires. This is something the property owners feel they shouldn't have to do. Mr. Tresslar stated to the Planning Commission that this is a conflict of interest and Solicitor Farley agreed. The discussion continued about having Solicitor Farley write a letter to the property owner to in regards to addressing the Township's Engineer.

**Motion to** have Solicitor Farley write a response letter to Crowell in regards to addressing the Township's Engineer was made by R. Hough and second by F. Byrne. With no further discussion the motion was approved unanimously.



## NEW BUSINESS

### Recording Secretary

**Motion to** send a memo to the Board of Supervisors to recommend Catherine Bram as recording secretary for the Planning Commission made retroactively to January 5, 2016 was made by R. Hough and second by S. Franks. With no further discussion the motion was approved unanimously.

## ADJOURN

**Motion to adjourn** was made by R. Hough and second by S. Franks at 7:58pm. With no further discussion the motion was approved unanimously.

Respectfully submitted,

*Catherine Bram*

Catherine Bram  
Planning Commission Secretary